

**CALIFORNIA AFFILIATED RISK MANAGEMENT AUTHORITIES
(CARMA)**

**MINUTES OF THE SPECIAL BOARD OF DIRECTORS
MEETING OF JULY 2, 2009**

A special meeting of the Board of Directors of CARMA was held on July 2, 2009, via teleconference.

BOARD MEMBERS PRESENT: Geoff Grote, BCJPIA
John Stroh, VCJPA, Vice President
Jake O'Malley, MPA, Treasurer
Joe Donabed, CSJVRMA

BOARD MEMBERS ABSENT: Kent Rice, MBASIA

ALTERNATE MEMBERS PRESENT: Robert Galvan, MBASIA

OTHERS PRESENT: Rob Kramer, Executive Director
Sandra Spiess, Board Secretary
Linzie Kramer, Bickmore Risk Services
Craig Farmer, Board Legal Counsel

1. CALL TO ORDER

The July 2, 2009, Special Board of Directors' meeting was called to order at 11:35 a.m. by Mr. Geoff Grote.

2. INTRODUCTIONS

Those present introduced themselves.

3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

John Stroh moved to approve the agenda as posted. Seconded by Jake O'Malley. Motion passed unanimously.

4. PUBLIC COMMENTS

None

5. CLAIMS MATTERS

A. Closed Session Pursuant to Government Code Section 54956.95(a) to Discuss Claims

Pursuant to Government Code section 54956.95(a), the Board convened to closed session at 11:43 a.m. to discuss the following claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by the joint powers authority:

Smela-Lopez v. City of Emeryville (BCJPIA)

B. Report from Closed Session

The Board reconvened to open session at 11:55 a.m. and it was noted the following action was taken in closed session: The Board provided the Litigation Manager with settlement authority with respect to the Smela-Lopez v. City of Emeryville claim.

6. CLOSING COMMENTS

A. Board

The Board requested clarification on the email distributed the previous week regarding reserving practices. Mr. Jake O'Malley indicated there was concern with regards to consistent reserving practices and the possibility of a gap in reserve amounts occurring between the CARMA JPA member reserve amounts and CARMA reserve amounts.

Mr. Rob Kramer indicated the policy was established to ensure there is appropriate communication between the underlying JPAs and CARMA concerning reserves. Mr. Rob Kramer further explained that having the underlying JPA members carry the reserves all the way to the full reserve amount will provide the members' and CARMA's actuaries with the correct amount for annual actuarial studies.

It was suggested a review of the policy be place on the September 2009 agenda for further discussion to ensure all members are consistent in execution of the new procedure.

B. Staff

None

7. **ADJOURNMENT**

The July 2, 2009, Board of Directors' meeting adjourned at 12:05 p.m. by general consensus of the Board.

Sandra Spiess

Sandra Spiess, Board Secretary