

**CALIFORNIA AFFILIATED RISK MANAGEMENT AUTHORITIES  
(CARMA)**

**MINUTES OF THE SPECIAL BOARD OF DIRECTORS  
MEETING OF FEBRUARY 25, 2008**

A special meeting of the Board of Directors of CARMA was held on February 25, 2008, via teleconference.

**BOARD MEMBERS PRESENT:** Geoff Grote, BCJPIA  
John Stroh, VCJPA, Vice President (joined at 10:08)  
Jake O'Malley, MPA, Treasurer  
Joanne Rennie, PARSAC  
Kent Rice, MBAIF

**BOARD MEMBERS ABSENT:** Joe Donabed, CSJVRMA

**ALTERNATE MEMBERS PRESENT:** None

**OTHERS PRESENT:** Rob Kramer, Executive Director (joined at 10:08)  
Kim Santin, Assistant Executive Director  
Sandra Spiess, Board Secretary  
Linzie Kramer, Bickmore Risk Services  
Craig Farmer, Board Legal Counsel

**1. CALL TO ORDER**

The February 25, 2008, Special Board of Directors meeting was called to order at 10:04 a.m. by Mr. Geoff Grote.

**2. INTRODUCTIONS**

Those present introduced themselves.

**3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**

**Joanne Rennie moved to approve the agenda as posted. Seconded by Jake O'Malley. Motion passed unanimously.**

**4. PUBLIC COMMENTS**

None

**5. CLAIMS MATTERS**

A. Closed Session Pursuant to Government Code Section 54956.95(a) to Discuss Claims

Pursuant to Government Code section 54956.95(a), the Board convened to closed session at 10:08 a.m. to discuss the following claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by the joint powers authority:

Chan v. Hanford (CSJVRMA)  
Brooks/Juarez v. Highland (PARSAC)

B. Report from Closed Session

The Board reconvened to open session at 10:40 a.m. and it was noted the following action was taken in closed session: The Board provided appropriate authority to the Litigation Manager to continue negotiations with respect to the Chan v. Hanford and Brooks/Juarez v. Highland claims.

President Grote requested the Board perform an extensive review of the 2004/2005 program year with respect to the financial standing of the group and the possibility of an assessment for that program year. President Grote directed staff to place these issues on the agenda for the April 2007, Board of Directors meeting.

**6. CLOSING COMMENTS**

A. Board

Joanne Rennie inquired as to the position of the CARMA Memorandum of Coverage (MOC) with respect to the day-to-day maintenance of water treatment and waste water facilities. Ms. Rennie indicated PARSAC does not exclude this type of coverage in its MOC and expressed concern that CARMA appears to exclude this coverage. Ms Rennie questioned the other Board members to ask how their respective JPAs handle this issue. Those answering indicated they did not have an immediate answer; however, they would revisit their MOCs to determine if they exclude the coverage.

Mr. Craig Farmer indicated he would review the PARSAC and CARMA MOCs to determine coverage and would then send out a letter explaining his findings.

B. Staff

None

7. **ADJOURNMENT**

The February 25, 2008, Board of Directors meeting adjourned at 10:40 a.m. by general consensus of the Board

**Sandra Spiess**

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Sandra Spiess, Board Secretary